

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
May 17, 2017  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS PRESENT:** Mr. Robert Strick  
Ms. Mary Haskell (6:12 p.m.)  
Mr. Mark Leighton  
Mr. Robert Sullivan  
Ms. Suzanne Vimislik

MOTION

SECONDED

APPROVED

*Sullivan*  
*Vimislik*  
*7/12/17*

**MEMBERS ABSENT:** Ryan Andres  
Jordan Jicha

**ALSO PRESENT:** Mr. Roland Doig, Superintendent  
Dr. Renée Stalma, Assistant Superintendent  
Mr. Ethan Berry, Business Executive  
Ms. Jill Rich, Donnelly Principal  
Mr. Ralph Schuldt, Director of Facilities  
Mr. Gianni Cordisco, SVTA Representative  
Ms. Kelly Howe, Resident  
Ms. Marcia Guardia, *Country Courier*  
9 Students

Robert Strick, Board President, called the meeting to order at 6:00 p.m.

**RECORD OF ATTENDANCE** – Mr. Sullivan made a motion, seconded by Mrs. Vimislik, to accept into record the attendance for the May 17, 2017, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeses)

**APPROVAL OF MINUTES** – Mr. Leighton made a motion, seconded by Mrs. Haskell to approve the minutes of the April 12, 2017, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Leighton made a motion, seconded by Mrs. Haskell to approve the minutes of the April 26, 2017, Special Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – None

**SUPERINTENDENT'S REPORT**

**Resolutions** – Mrs. Vimislik made a motion, seconded by Mr. Andres, to approve the following resolutions:

Special Education Recommendation – that the Susquehanna Valley Board of Education:

- Authorize the **56** services recommended on the CSE list dated 3/8 – 5/5/17
- Authorize the **1** services recommended on the CPSE list dated 5/17/17

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
John Comency	Custodian	5/2/17

Secretary to the Assistant Superintendent - Tammie Apicella be appointed to the Managerial Confidential Employee position of Secretary to the Assistant Superintendent in the District Office, effective July 1, 2017, with benefits as stipulated in the District Office Managerial/Confidential Employees Agreement.

Occupational Therapist Appointment – that the following occupational therapist appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Christopher Gnad	Occupational Therapist	As Per Contract	9/5/17

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kathleen Seidel	Teacher Aide	As Per Contract	9/5/17
Kerry Hashey	Teacher Aide	As Per Contract	9/5/17
Sara Solian	PT Food Service Helper	As Per Contract	5/11/17
Mary Reardon	Bus Driver	As Per Contract	5/18/17
Caseylynn O'Dell	Custodian - <i>Provisional</i>	As Per Contract	5/22/17
Daniel Ciancoisi	Custodian	As Per Contract	5/22/17

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Amber Brown	Substitute Teacher – Non-Certified	As Per Contract	5/18/17
Julie Saltisiak	Substitute Teacher – Certified	As Per Contract	5/18/17

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kathleen Seidel	Substitute Teacher Aide	\$9.70 Per Hour	5/18/17
Kelley Stewart	Substitute Typist	\$9.70 Per Hour	6/26/17

Activity Advisors – that the payment of stipend for the following activity advisors be approved as listed pending completion of duties:

<u>Position</u>	<u>Name(s)</u> <u>Senior High School</u>	<u>Stipend</u>
Art Show	Jeff Renner	As Per Contract
Art Show	Joyce Russell	As Per Contract
Class of 2017	Katherine Engle	As Per Contract
Class of 2017	Lorraine Buckley	As Per Contract
Class of 2018	Meggan Olds	As Per Contract
Class of 2018	Carolyn VanAlstyne	As Per Contract
Class of 2019	Norm Cline	As Per Contract
Class of 2019	Steve Swingle	As Per Contract
Class of 2020	SharonRepp	As Per Contract
Class of 2020	Stacey Root	As Per Contract
Drama	Shirley Goodman	As Per Contract
Drama	Jenn Perkins	As Per Contract
French	Sharon Rowe	As Per Contract
Health Science Club	Erin Robertson	As Per Contract
Games Club	Patricia Westgate	As Per Contract
Honor Society	Norm Cline	As Per Contract
Honor Society	Gianni Cordisco	As Per Contract
Jazz Ensemble	Gail Markstein	As Per Contract
Mathletes	Shauna Cody	As Per Contract
Mock Trial	Jody Butts	As Per Contract
Peer Leaders	Heather Fitzgerald	As Per Contract
Peer Leaders	Matthew Mindemann	As Per Contract

Pep Band	Meggan Olds	As Per Contract
Percussion Ensemble	Meggan Olds	As Per Contract
SADD	Jennifer Potter	As Per Contract
SADD	Sharon Repp	As Per Contract
Spanish Club	Diana Drew	As Per Contract (1/2)
Spanish Club	Shauna Cody	As Per Contract (1/2)
Ski & Board Club	Daniel Kosick	As Per Contract
Spirit	Diana Angeline	As Per Contract
Spirit	Kara Davies	As Per Contract
Student Council	Jody Butts	As Per Contract
Student Council	Laura Retzlaff	As Per Contract
Technology Club	Nick Oetinger	As Per Contract
Volleyball	Gianni Cordisco	As Per Contract
Yearbook	Mickey Rader	As Per Contract
Yearbook	Karen Lyke	As Per Contract

RTS Middle School

Yearbook	Terri Howard	As Per Contract
YES! Leads	Dan Kosick	As Per Contract
YES! Leads	Bill Leudemann	As Per Contract
Honor Society	Eric Holmberg	As Per Contract
Honor Society	Jennie Sherman	As Per Contract
Mathways to the Stars	Andrea Gresko	As Per Contract
Mathways to the Stars	Mike Pixley	As Per Contract
Mathways to the Stars	Lorraine Buckley	As Per Contract
Art Show	Bridget Bevacqua	As Per Contract
Art Show	Bassem Eldakar	As Per Contract
News Club	Bassem Eldakar	As Per Contract
Student Council	Bassem Eldakar	As Per Contract
Student Council	Connie Hardy	As Per Contract
Odyssey of the Mind	Ashley Zietz	As Per Contract

Donnelly

Fitness Club	Diana Homoleski	As Per Contract
PARP, Co-Advisor	Dolores Koch	As Per Contract
PARP, Co-Advisor	Cheryl Butcher	As Per Contract
Odyssey of the Mind	Laura Pilotti	As Per Contract
Art Show Advisor	Bridget Ray	As Per Contract
Family Math Night Coordinator	Laura Pilotti	\$200
Fitness Club	Diana Homoleski	As Per Contract

Brookside

Fitness Club	Diana Homoleski	As Per Contract
PARP, Co-Advisor	Dolores Koch	As Per Contract
PARP, Co-Advisor	Cheryl Butcher	As Per Contract
Odyssey of the Mind	Laura Pilotti	As Per Contract
Art Show Advisor	Bridget Ray	As Per Contract
Family Math Night Coordinator	Laura Pilotti	\$200

2016-17 Literacy/Math Leaders – that the payment of stipend for the following personnel who have completed their duties for the 2016-17 school year be approved:

<u>Name</u>	<u>Duty</u>	<u>Total</u>
Amy Cortes	Literacy Leader	Brookside
Kara Giblin	Literacy Leader	Brookside
Steve Potter	Math Leader	Brookside
Kate Tokos	Math Leader	Brookside

Erin Foster	Literacy Leader	Donnelly
Sharon Wahl	Literacy Leader	Donnelly
Cathie Ayres	Math Leader	Donnelly
Laura Pilotti	Math Leader	Donnelly
Sara Gorton	Literacy Leader	Middle School
Shawn Baldwin	Math Leader	Middle School
Erin Robertson	Science Leader	Middle School
Matt Schneider	Social Studies Leader	Middle School

Athletic Department Appointments – that the following athletic department head/assistant fall coach appointments be approved for the 2017-18 school year:

<u>Position</u>	<u>Name</u>	<u>Began</u>		<u>Salary</u>
Head Varsity Cheerleading	Mary Clark	2013-14	4 <sup>th</sup> Year	As Per Contract
Head Varsity Cross-Country	Grace TabEEK	2008-09	8 <sup>th</sup> Year	As Per Contract
Head Varsity Football	Michael Ford	2004-05	12 <sup>th</sup> Year	As Per Contract
Head Varsity Golf	Mary Shea	2004-05	12 <sup>th</sup> Year	As Per Contract
Head Varsity Boys' Soccer	Jay Vimislik	1999-00	17 <sup>th</sup> Year	As Per Contract
Head Varsity Girls' Soccer	Sara Gorton	2009-10	9 <sup>th</sup> Year	As Per Contract
Head Varsity Girls' Tennis	Marion Foley	2002-04	13 <sup>th</sup> Year	As Per Contract
Head Varsity Girls' Swim	Nathaneal Dingman	2014-15	3 <sup>rd</sup> Year	As Per Contract
Head Varsity Volleyball	Courtney Marris	2015-16	2 <sup>nd</sup> Year	As Per Contract
Assistant. JV Cheerleading	Erin Robertson	2015-15	3 <sup>rd</sup> Year	As Per Contract
Asst. Modified B/G Cross Country	Matthew Schneider	2012-13	5 <sup>th</sup> Year	As Per Contract
Assistant Varsity Football	William Whitney	2009-10	7 <sup>th</sup> Year	As Per Contract
Assistant Varsity Football	Shawn Baldwin	2007-08	9 <sup>th</sup> Year	As Per Contract
Assistant Varsity Football	Chad Freije	2013-14	4 <sup>th</sup> Year	As Per Contract
Assistant Junior Varsity Football	Matthew Davern	2014-15	2 <sup>nd</sup> Year	As Per Contract
Assistant Junior Varsity Football	Steve Haskell	1995-96	21 <sup>th</sup> Year	As Per Contract
Assistant Junior Varsity Football	Richard Pflanz	2012-13	5 <sup>th</sup> Year	As Per Contract
Assistant Modified Football	Ray Haskell	1987-88	29 <sup>th</sup> Year	As Per Contract
Assistant Modified Football	Jamie Lupole	2011-12	6 <sup>th</sup> Year	As Per Contract
Assistant Junior Varsity Boys' Soccer	Martin Dyson	2011-12	6 <sup>th</sup> Year	As Per Contract
Assistant Modified Boys' Soccer	Anthony Ruffo	2004-05	12 <sup>th</sup> Year	As Per Contract
Assistant Junior Varsity Girls' Soccer	Jeffrey Neuberger	2012-13	3 <sup>th</sup> Year	As Per Contract
Assistant Modified Girls' Soccer	Adam Terbox	2014-15	1 <sup>st</sup> Year	As Per Contract
Assistant Varsity Girls' Swimming	TBD	2014-15	3 <sup>rd</sup> Year	As Per Contract
Assistant Modified Girls' Swimming	Shawna Barrett	2014-15	3 <sup>rd</sup> Year	As Per Contract
Assistant Modified Girls' Tennis	Jessica Wright	2014-15	9 <sup>th</sup> Year	As Per Contract
Assistant JV Volleyball	Gianni Cordisco	2016-17	1 <sup>st</sup> Year	As Per Contract
Assistant Modified Volleyball	Rita Foran	2016-17	5 <sup>th</sup> Year	As Per Contract

2017-18 Professional Services Agreements – that the following professional service agreements be approved:

- Recommendation that a professional service agreement with David Glaser d/b/a/Southern Tier Hearing Services be approved for audiology services at an hourly rate of \$85.00, effective July 1, 2017, through June 30, 2018.
- Recommendation that the District enter into a contract with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy and psychological services at \$65.00 per hour effective July 1, 2017, through June 30, 2018.
- Recommendation that a professional service agreement with Family Enrichment Network, Inc. be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2017, through June 30, 2018.
- Recommendation that a professional service agreement with Handicapped Children's Association of Southern NY be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2017, through June 30, 2018.

Special Education Liaison Coordinators – that the appoint Jennifer Potter and Michael Pixley, as Special Education Liaison Coordinators (shared position) for the 2017-18 school year at a stipend of \$800 each be approved.

School Policies – 2<sup>nd</sup> Reading –

- That the revision of School Policy #6170, Safety of Students (Fingerprinting Clearance of New Hires), be reviewed and approved effective April 18, 2016.
- That the new School Policy #7010, Head Lice, be reviewed and approved effective April 18, 2016.

Student Health Services – that the following student health services be approved:

- Recommendation that payment of a \$292.54 invoice be approved for providing health services to one (1) Susquehanna Valley resident student (\$292.54 each) attending non-public schools at the Johnson City Central School District during the 2015-2016 school year.
- Recommendation that payment of a \$2123.66 invoice be approved for providing health services to seven (7) Susquehanna Valley resident students (\$303.38 each) attending non-public schools at the Chenango Forks Central School District during the 2015-2016 school year.
- Recommendation that payment of a \$323.00 invoice be approved for providing health services to one (1) Susquehanna Valley resident students (\$323.00 each) attending non-public schools at the Union Endicott School District during the 2015-2016 school year.
- Recommendation that payment of a \$904.00 invoice be approved for providing health services to two (2) Susquehanna Valley resident students (\$904.00 each) attending non-public schools at the Vestal Central School District during the 2015-2016 school year.

Bid Awards – that that the Susquehanna Valley Board of Education approve the following bid awards:

- Whereas, the Susquehanna Valley Central School District did open for public bid according to General Municipal Law, the following bid: SV2016-2017:09 Musical Instruments, and whereas, the bids were publicly opened and read on May 3, 2017 at 11:00 a.m., in the BOCES Central Business Office, be it resolved, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the bid for the Musical Instruments be awarded to various vendors based on a line by line bid award as per attached sheets.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Meat & Cheese Bid for the months of May – August and that it be awarded to the following vendors: Sysco, Behlogs, Lupos, Maines, Ginsberg, Renzi

Equipment/Instrument Disposal –

- Whereas, the Susquehanna Valley School District has a pool vacuum that no longer has value to the district since it is obsolete and has been replaced, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.
- Whereas, the Susquehanna Valley School District has various cafeteria equipment that no longer has value to the district since it is obsolete and has been replaced, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.
- Whereas, the Susquehanna Valley School District has some Musical Instruments that no longer have value to the district since they are very old and no longer repairable, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and,

third, if these items cannot be sold or donated to dispose of them as trash.

Student Health Services –

- Recommendation that payment of a \$579.52 invoice be approved for providing health services to two (2) Susquehanna Valley resident student (\$289.76 each) attending non-public schools at the Johnson City Central School District during the 2016-17 school year.
- Recommendation that payment of a \$1208.00 invoice be approved for providing health services to four (4) Susquehanna Valley resident students (\$302.00 each) attending non-public schools at the Chenango Forks Central School District during the 2016-2017 school year.

School Regulation – 2<sup>nd</sup> Reading – that School Administrative Regulation #3285, Cardio Fitness Room, be reviewed and approved effective May 17, 2017.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 5510.160-07-650	A 1620.450-10-130	\$30,000.00
A 9020.800-99-700	A 1621.450-10-130	\$45,000.00
A 9030.800-99-700	A 1621.450-10-130	\$40,000.00
A 9040.800-99-700	A 1621.450-10-130	\$6,527.00
A 9060.800-99-700	A 1621.450-10-130	\$40,000.00
A 2110.120-01-200	A 1621.450-10-130	\$45,000.00
A 2110.121-01-200	A 1621.450-10-130	\$20,000.00
A 2110.121-04-201	A 1621.450-10-130	\$20,000.00
A 2110.130-05-202	A 1621.450-10-130	\$25,000.00
A 2110.142-99-990	A 1621.450-10-130	\$80,000.00
A 5510.160-07-650	A 1621.450-10-130	\$41,545.00
A 5510.160-07-650	A 2110.450-06-270	\$9,083.00
A 2250.472-99-400	A 2630.490-99-150	\$130,000.00
A 1430.490-99-109	A 2630.490-99-150	\$24,900.00
A 5510.160-07-650	A 1621.450-10-130	\$15,000.00

Upon vote the motion was approved unanimously. (5 yeses)

**Certifying Annual Meeting Election** – Mrs. Vimislik made a motion, seconded by Mr. Leighton, that the resolution showing tabulation of votes cast and declaration of the results of the ballot at the annual meeting and election of Susquehanna Valley Central School District on May 17, 2017 be approved:

WHEREAS, pursuant to a resolution of the Board of Education of Susquehanna Valley Central School District, County of Broome, New York, duly adopted on March 16, 2017, the Annual Meeting and Election was duly called and held on May 16, 2017, for the purpose of voting on the budget and for two (2) members of the Board of Education as set forth in the Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT

**RESOLVED BY THE BOARD OF EDUCATION OF  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT,  
COUNTY OF BROOME, NEW YORK, AS FOLLOWS:**

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on May 16, 2017 was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the budget to be as follows:

	<b><u>RE: 2017-2018 BUDGET</u></b>
MACHINE TOTAL FOR:	<u>306</u>
MACHINE TOTAL AGAINST:	<u>40</u>
<u>ABSENTEE</u>	

FOR:	<u>2</u>	TOTAL FOR:	<u>308</u>
AGAINST:	<u>0</u>	TOTAL AGAINST:	<u>40</u>

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	<u>Machine Total Votes</u>
KELLY HOWE	<u>257</u>
MARY HASKELL	<u>308</u>
WRITE-INS	<u>4</u>

ABSENTEE

	<u>Total Votes</u>
KELLY HOWE	<u>1</u>
MARY HASKELL	<u>1</u>
WRITE-INS	<u>          </u>

That the total number of ballots cast for each of the candidates is as follows:

	<u>Total Votes</u>
KELLY HOWE	<u>258</u>
MARY HASKELL	<u>309</u>
WRITE-INS	<u>4</u>

Section 6. It is HEREBY DETERMINED that KELLY HOWE and MARY HASKELL were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2017 and ending June 30, 2020.

Section 7. This Board has this day canvassed the returns contained in such Certificate of Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the Bus Proposition to be as follows:

**RE: BUS PROPOSITION**

MACHINE TOTAL FOR:	<u>302</u>
MACHINE TOTAL AGAINST:	<u>43</u>

ABSENTEE

FOR:	<u>2</u>	TOTAL FOR:	<u>304</u>
AGAINST:	<u>0</u>	TOTAL AGAINST:	<u>43</u>

Section 8. It is HEREBY FURTHER DETERMINED that the bus proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Upon vote the motion was approved unanimously. (5 yeases)

**ASSISTANT SUPERINTENDENT’S REPORT** – Dr. Stalma reported that the 3-8 grade math assessments were just completed, with 4-8 grade science exams and AP course tests coming up next followed by Regents in June.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – No Report

**VOICE OF THE ADMINISTRATORS** – Ms. Rich reiterated what Dr. Stalma said regarding the math and science testing. She stated that last Thursday Donnelly Elementary held their Pasta Palooza with a great turn out serving over 200 meals. She thanked Mrs. Mallary and Mrs. Pilotti for their help organizing that event. Ms. Rich said that last Friday she attended a seminar in Syracuse “Anxiety Disorders in Children and Adolescence” focusing on recognizing misbehaviors and helping kids cope in school; she is looking forward to sharing that information with her staff. The

incoming kindergarten students will coming in for screening next week, the Music and Arts Festival will be held on May 31, Field Days will be on June 9, and Flag Day on June 14.

Mr. Schuldt gave an update on the Capital Improvement Project stating that they have been meeting with some of the staff at the High School and Middle School getting feedback from them on design. We will be moving forward with program and design meetings and preconstruction meetings with the architects, engineers and construction management firm to go over design.

Board Member Mark Leighton spoke up regarding the Middle School Concert held last night stating that the kids were great; the orchestra, band and choir did a wonderful job. He congratulated the music teachers for putting it all together "it was really a nice concert".

**VOICE OF THE PUBLIC #2 – No Comments**

**Executive Session** – Mr. Leighton made a motion, seconded by Mrs. Haskell, that the Board of Education meet in Executive Session to discuss personnel.

Upon vote the motion was approved unanimously. (5 yeases)

At 6:17 p.m. the Board recessed

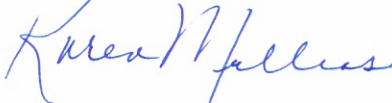
At 6:18 p.m. the Board met in Executive Session

At 7:03 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mrs. Vimislik made a motion, seconded by Mrs. Haskell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeases)

There being no further business, Mr. Strick adjourned the meeting at 7:03 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk